

QUEEN ANNE SCHOOL

English Teacher's Recommendation

Student's name _____
Last First Middle

Address _____

School now attending: _____

Applicant: Complete the information above, and then give this form to the principal or guidance counselor at the school you are now attending.

Teacher: The above student has applied for admission to Queen Anne School. The Admissions Committee finds candid evaluations helpful in choosing from among highly qualified candidates and appreciates receiving your confidential assessment of this student's strengths and needs. Please complete both sides of this sheet, fold according to instructions, fasten and return as promptly as possible.

Ratings: Check how you would rate the applicant in terms of academic skills and potential.

	Poor	Fair	Good	Excellent
Potential as a student				
Academic Achievement				
Attitude toward academics				
Organization/study skills				
Reading Comprehension				
Writing Skills				
Spelling				
Abides by school rules				
Peer relations				
Cooperation with faculty				
Honesty/integrity				

Background Information

How long have you known the applicant?

Note any capacity in which you have known the applicant outside of the classroom (advisor, family friend, and so forth):

Evaluation

1. What are the first words that come to mind to describe the applicant?
2. What do you consider to be the student's greatest strength academically and personally?
3. Please comment on any emotional, social, physical or hearing disability problems of which we should be aware.
4. ___ Please check if you would like to speak to an Admissions Officer.

(over)

5. I recommend this candidate for admission to Queen Anne School
___ Enthusiastically ___ Confidently
___ With Reservations ___ I do not recommend this candidate

Name (please print) _____

Position _____

Signature _____ Date _____ Telephone _____

Fold along lines and fasten

Return address

PLACE STAMP HERE

Director of Admissions
Queen Anne School
14111 Oak Grove Road
Upper Marlboro, MD 20774

Confidentiality

We value your comments highly and ask that you complete this form in the knowledge that it may be retained in the student's file. In accordance with the Family Educational Rights and Privacy Act of 1974, students 18 years of age and older have access to their permanent files which may include forms such as this one. Queen Anne School does not provide access to admissions records to applicants, those students who are rejected, or those students who decline an offer of admission. Again, your comments are important to us, and we thank you for your cooperation. Queen Anne School admits students of any race, sex, color, national and ethnic origin to all rights, privileges, programs, and activities generally accorded or made available to students at Queen Anne School. We do not discriminate on the basis of race, sex or color, national and ethnic origin in administration of our educational policies, scholarship and financial aid programs, and athletic and other Queen Anne School administered programs.